

BID OPENING CERTIFICATON RECORD

Date of Bid Walk: 3/15/18 Due Date: 3/22/18 HNS #: 18-38

	Address	PBE Amount
PUBLIC BODY ESTIMATE	<u>4015 FIELDCREST RD.</u>	<u>30,461</u>
PUBLIC BODY ESTIMATE:	_____	_____
PUBLIC BODY ESTIMATE:	_____	_____
PUBLIC BODY ESTIMATE:	_____	_____
PUBLIC BODY ESTIMATE:	_____	_____

ATTENDEES

<u>SIGMA</u>		
<u>BOWMAN</u>		
<u>GOODWILL</u>		

BIDDERS

	<u>Address:</u>	<u>SIGMA</u>	<u>BOWMAN</u>	<u>GOODWILL</u>	
1.	<u>4015 FIELDCREST RD.</u>	<u>38,880</u>	<u>21,225</u>	<u>33,567</u>	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____

This is to certify that bids for the job identified above were publicly opened and read aloud in the Neighborhood & Business Services Office located at 600 E. Trade Street, Charlotte, NC

Bids Opened By: J.M. MATTON James M. Matton Bids Recorded By: _____
 Witnessed By: _____ Date: MARCH 22, 2018

Note: Responsive bids are those which fall within a range of 15% above and 15% below the public body cost estimate. As a general rule, the lowest responsive bid is recommended to the property owner for consideration.



SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at 4015 Fieldcrest Rd. to be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

THIRTY THREE THOUSAND, FIVE HUNDRED & SIXTY SEVEN Dollars (\$ 33,567)
Written total

Specs Dated: 2/22/18 Number of Pages: 10 pages

Addenda # 1 Dated: Number of Pages:

Addenda # 2 Dated: Number of Pages:

Project Schedule: Minimum Start Date - 5/7/18

Completion Deadline: 6/8/18

Please Print and Sign:

Company Name/Firm: GOODWILL INDUSTRIES AZ SP

Authorized Representative Name: BRIAN OTTO, DIRECTOR

Signature: [Signature] Date: 3/22/2018



SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

Requirements For Bidders

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

- 1) Is a licensed general contractor in the State of North Carolina;
- 2) Has an Renovate, Repair & Paint Certification (<http://www2.epa.gov/lead/renovation-repair-and-painting-program>);
- 3) Is not listed on a local, state or federal debarment list;
- 4) Carries an appropriate amounts of insurance;
- 5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

- 1) Submit all requested documentation on time;
- 2) Meet the above requirements for responsibility at the time of bid submittal;
- 3) Have the capacity to meet the required schedule for the project.
- 4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor Informalities or Irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

Mikel Taylor
Rehabilitation Specialist
City of Charlotte
Neighborhood and Business Services
600 E. Trade St.
Charlotte, NC 29202
PH: (704) 336-4115
Fax: (704) 632-8575



SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

Instructions to Bidders

Explanations to Bidders

Any explanation desired by a Contractor regarding the meaning or interpretation of the advertisement for bids, drawings, specifications, etc., must be requested in writing to the Rehabilitation Specialist with sufficient time allowed for a reply to each Contractor before the submission of their bids. Any interpretation made will be in the form of an addendum to the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective Contractors. The Contractor must acknowledge any revision to the bid documents in the space provided on the bid form and it must be submitted with their bid package.

Preparation of Bids

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, the person signing the bids must initial each erasure or change

- The Contractor's Bid Proposal must be properly executed and submitted on the form provided. Bids by Contractors must be received by the Rehabilitation Specialist at the time and place specified on the "Invitation to Bid"
- No bid will be considered unless all individual work items on the Bid Form including any addendums are priced. The sum of all work items must equal to the Total Bid Amount.
- Unless called for, alternate bids will not be considered
- Modification of bids already submitted will be considered if received at the office designated in the invitation for bids by the time set for opening of bids

Submittal of Bids

- Sealed bids will be submitted to the Safe Home Program Office as directed in the invitation to bid prior to or at the appointed bid opening time
- Bid will be time stamped on the date of delivery
- Each bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, the name of the project for which the bid is submitted, and the date and time of the bid opening
- All bids submitted must be typed or written in ink and signed by the Contractor's designated representative

G:\SELECTIVE REHAB TEAM\forms\bid forms and documents\Invitation to bid WARREN



SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

- Failure to include all forms may result in rejection of a bid
- Required Bid Package Forms:
 - Scope of Work
 - Addenda Acknowledgement
 - Itemized Work Sheet
 - Subcontractor Certifications (if applicable)

NEIGHBORHOOD & BUSINESS
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

G:\SELECTIVE REHAB TEAM\forms\bid forms and documents\Invitation to bid WARREN

Work Specification

Response Due: 2/22/2018 11:15 am

Prepared By:
City of Charlotte Housing & Neighborhood Services
600 E. Trade Street
Charlotte, NC 28202
(704) 336-7600

Property Details

Address:	4015 Fieldcrest Rd Charlotte, NC 28210	Owner:	
Structure Type:	Single Unit	Owner Phone:	
Square Feet:	1144	Program(s):	Emergency Repair Safe Home FY 2018
Year Built:	1960		
Property Value:	65500		
Tax Parcel:	14521611		
Census Tract:			
Property Zone:	Council District 3		

Repairs

Description

Floor Room

Exterior

Permits Required

The contractor is responsible obtaining and paying for all permits required. Said permits shall include all items in this scope of work.

Bld Cost: 700 x 1 = 700
Base Quantity Total Cost

Portable Toilet

Provide temporary toilet facilities from job start until approval of permanent facilities.

Bld Cost: 200 x 1 = 200
Base Quantity Total Cost

Trash Removal

After procuring all required permits, place AS MANY roll-off dumpsters as needed without damaging the site. Collect construction debris using dust control methods. Remove dumpster and repair any evidence of the dumpsters use. Contractor may haul debris away daily using dump trailers.

Bld Cost: 351 x 1 = 351
Base Quantity Total Cost

1251

Work Specification

Exterminate Termites

4 Exterminate for termites, Drill and patch foundation and pavement where necessary, Exterminator must be licensed and provide a 1 year guarantee with an optional yearly renewable warranty for the homeowner.

$$\text{Bld Cost: } \frac{1875}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{1875}{\text{Total Cost}}$$

Exterminate Insects

General Requirements

5 Exterminate for Insects, Include a one year warranty. All extermination shall be performed by a licensed contractor.

$$\text{Bld Cost: } \frac{550}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{550}{\text{Total Cost}}$$

Bath Exhaust Fan Replace

Bathroom

6 Install a ceiling mounted, vent fan with damper vented to the outside. Repair any tear out.

$$\text{Bld Cost: } \frac{450}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{450}{\text{Total Cost}}$$

GFCI Device Exterior

Exterior

7 Install two surfaced mounted ground fault circuit interrupt receptacles in a weather proof cover to code. One outlet shall be near the front door and the other shall be accessible from the deck.

$$\text{Bld Cost: } \frac{500}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{500}{\text{Total Cost}}$$

Smoke Detector Hard Wired

Hall and Bedrooms

8 Install UL approved, interconnected, ceiling mounted smoke and heat detectors permanently wired into a receptacle boxes with battery backups in bedrooms and outside of sleeping areas.

DETECTOR IN HALL SHALL BE A COMBINATION CO/SMOKE DETECTOR.

$$\text{Bld Cost: } \frac{750}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{750}{\text{Total Cost}}$$

Convert 2 Prong Outlets to 3 Prong

Living Room and Bedrooms

9 Replace existing two prong outlets with three prong outlets, Install GFCI breakers on the circuits servicing these outlets, Install combination GFCI/AFCI breakers on circuits servicing bedroom outlets. Install new coverplates and label outlets as required by Code.

$$\text{Bld Cost: } \frac{1200}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{1200}{\text{Total Cost}}$$

5325

Work Specification

Range Hood Exterior Vented

Kitchen

10 Install an exterior ducted enameled range hood with integral controls and light capable of 100 cfm at 70 sones. Attach hood to cabinet with screws. Include metal vent and roof or wall cap/damper assembly, using #14 copper Romex. Owner's choice of color.

Bld Cost:	650	X	1	=	650
	Base		Quantity		Total Cost

Rewire Dryer Cord

Laundry

11 Install a cord clamp and cover plate over the cord connection to the dryer.

Bld Cost:	75	X	1	=	75
	Base		Quantity		Total Cost

Remove Garbage Disposal

Kitchen

12 Remove garbage disposal and dispose of properly. Replumb sink into drain lines. Terminate wire in a junction box.

Bld Cost:	100	X	1	=	100
	Base		Quantity		Total Cost

Dishwasher

Kitchen

13 Install a 2-cycle dishwasher that is EnergyStar rated. Owner's choice of color.

Bld Cost:	600	X	1	=	600
	Base		Quantity		Total Cost

Replace Range

Kitchen

14 Remove existing range and dispose of properly.

Provide and install a new 4 burner 30" free standing electric range. Brand and model to be approved by the rehab specialist before installation. Color choice by owner.

Bld Cost:	700	X	1	=	700
	Base		Quantity		Total Cost

Cabinet Repair

Kitchen

15 Repair base cabinet under kitchen sink by installing plywood bottom. Finish with white semi-gloss low-VOC paint.

Bld Cost:	250	X	1	=	250
	Base		Quantity		Total Cost

Replace Missing/Broken Drawers

Kitchen

16 Replace existing drawer bank cabinet in kitchen with new drawer bank cabinet to match existing as close as possible.

Replace one other missing drawer in kitchen base cabinet and replace two missing drawers in bathroom vanity cabinet. Replacement drawers to match existing as close as possible.

Bld Cost:	533	X	1	=	533
	Base		Quantity		Total Cost

Work Specification

Counter Tops Replace

Kitchen

Screw to base cabinet a square edged plastic laminate counter top. Provide end-caps and cutout for sink. Caulk counter top to adjoining walls with low VOC caulking to match wall color. Owner's choice of in-stock color and texture. (32.10)

$$\text{Bld Cost: } \frac{800}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{800}{\text{Total Cost}}$$

Double Bowl Sink Complete

Kitchen

Install a 18 gauge 33" x 22" x 9" double bowl, stainless steel, self rimming kitchen sink including a single handle metal body faucet, rated at 2.0 GPM or less, with a 15 year drip-free warranty, P-trap, supply lines, full port ball type shut-off valves & escutcheon plates on all supply & drain lines. No copper compression fittings.

$$\text{Bld Cost: } \frac{650}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{650}{\text{Total Cost}}$$

Replace Tub/Shower Valve and Trim

Bathroom

Remove the existing tub and shower valve and trim and replace with new per the Plumbing Code and the Construction Standards.

Access to the valve will be through the back side of the tub wall. DO NOT REMOVE TUB SURROUND FINISH MATERIALS.

Scope includes the installation of a removable access panel on the back side of the wall to fit neatly and tightly to the wall surface.

$$\text{Bld Cost: } \frac{1400}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{1400}{\text{Total Cost}}$$

Grab Bars

Bathroom

Install three 1 1/2" diameter S/S Grab Bars at owner's choice of locations (Include wood blocking in wall. Each bar must hold 300 pounds). (38.1)

$$\text{Bld Cost: } \frac{300}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{300}{\text{Total Cost}}$$

Prep & Paint Room Semi Gloss

Bathroom

Remove or cover hardware and accessories not to be painted. Scrape loose, peeling, cracked and blistered areas. Clean oil, grease, fungus, dirt, and dust from surfaces. Fill holes and cracks. Prime all new materials and spot prime existing with acrylic latex. Top coat with owner's choice of low VOC acrylic SEMI-GLOSS latex. Painting shall include walls and any associated trim. Replace or uncover hardware, fixtures and accessories. Any moving of furniture required shall be included.

$$\text{Bld Cost: } \frac{400}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{400}{\text{Total Cost}}$$

3550

Work Specification

Vinyl Plank Flooring

Bathroom

805

Remove existing layers of floor coverings to subfloor. Install 1/4" underlayment.

Install 25 year warranted resilient floor covering per manufacturer's specifications. Include transitions and painted or stained wood quarter-round at all perimeters to complete installation.

SHEET VINYL SHALL NOT BE USED.

New resilient floor covering shall be equivalent or better quality than Allure PLANK & TILE series manufactured by TrafficMASTER or similar product with a minimum thickness of 3.8 mm. Resilient flooring shall have a 25 year warranty.

If repairs to the subfloor or floor framing are required, a change order will be issued.

NOTE: FLOOR VENT SHALL BE RELOCATED TO A LOCATION ACCEPTABLE TO THE HVAC SUB AND THE REHAB SPECIALIST.

$$\begin{array}{rcccl} \text{Bld Cost:} & 700 & \times & 1 & = & 700 \\ & \text{Base} & & \text{Quantity} & & \text{Total Cost} \end{array}$$

Commode Replace 1.6 GPF

Bathroom

Install a new commode shall be complete with seat, seal, supply line with valve and all other fittings. Commode to be of the siphon jet type, free-standing close-coupled closet combination, vitreous china complying with U.S. Commercial Standard CS20-63, and shall be a 1.6 gallon water-saver as required by the North Carolina State Plumbing Code. Commode shall be American Standard, Eljer, Mansfield, or Kohler brands. Color shall be white.

$$\begin{array}{rcccl} \text{Bld Cost:} & 465 & \times & 1 & = & 465 \\ & \text{Base} & & \text{Quantity} & & \text{Total Cost} \end{array}$$

Lavatory Faucet

Bathroom

Replace with new metal faucet, drain with pop-up, p-trap, supply lines, full port ball type shut-off valves and escutcheon plates on all supply and drain lines.

$$\begin{array}{rcccl} \text{Bld Cost:} & 385 & \times & 1 & = & 385 \\ & \text{Base} & & \text{Quantity} & & \text{Total Cost} \end{array}$$

Adjust/Trim Interior Door

Bedroom Front

Adjust and trim door as necessary to close and latch properly.

$$\begin{array}{rcccl} \text{Bld Cost:} & 75 & \times & 1 & = & 75 \\ & \text{Base} & & \text{Quantity} & & \text{Total Cost} \end{array}$$

1625

Work Specification

Slab Door Interior

Bedroom Back

Install a slab door to existing jamb, mortise in hinges and latch. Hole saw for the hardware. Include new hardware. Locking for bedrooms and bathroom, passage for all others. Match existing style and finish.

PAINT TO MATCH EXISTING AS CLOSE AS POSSIBLE.

$$\begin{array}{rcccl} \text{Bld Cost:} & 250 & \times & 1 & = & 250 \\ & \text{Base} & & \text{Quantity} & & \text{Total Cost} \end{array}$$

Slab Door Interior

Hall

Install a slab door to existing jamb, mortise in hinges and latch. Hole saw for the hardware. Include new hardware. Locking for bedrooms and bathroom, passage for all others. Match existing style and finish.

PAINT DOOR TO MATCH EXISTING.

DO NOT INSTALL A DOOR STOP.

$$\begin{array}{rcccl} \text{Bld Cost:} & 250 & \times & 1 & = & 250 \\ & \text{Base} & & \text{Quantity} & & \text{Total Cost} \end{array}$$

Prep & Paint Room Flat

Living Room

Remove or cover hardware and accessories not to be painted. Scrape loose, peeling, cracked and blistered areas. Clean oil, grease, fungus, dirt, and dust from surfaces. Repair holes and cracks. Prime all new materials and spot prime existing with acrylic latex. Top coat with owner's choice of low VOC acrylic FLAT latex. Replace or uncover hardware, fixtures and accessories. Any moving of furniture required shall be included.

Painting shall include all painted surfaces. Doors and trim shall be painted with semigloss.

$$\begin{array}{rcccl} \text{Bld Cost:} & 800 & \times & 1 & = & 800 \\ & \text{Base} & & \text{Quantity} & & \text{Total Cost} \end{array}$$

1300

Work Specification

Vinyl Plank Flooring

Entire House

Remove existing carpet, pad, and tack strip throughout house and dispose of properly. Remove existing shoe mold in kitchen and dining area.

Install 25 year warranted resilient floor covering per manufacturer's specifications. Include transitions and painted or stained wood quarter-round at all perimeters to complete installation.

SHEET VINYL SHALL NOT BE USED.

New resilient floor covering shall be equivalent or better quality than Allure PLANK & TILE series manufactured by TrafficMASTER or similar product with a minimum thickness of 3.8 mm. Resilient flooring shall have a 25 year warranty.

If repairs to the subfloor or floor framing are required, a change order will be issued.

Install new paint shoe mold throughout.

NOTE: THIS ITEM INCLUDES VINYL PLANK IN THE KITCHEN AND LAUNDRY AREA. THE BATHROOM IS INSTALLED UNDER A SEPARATE LINE ITEM.

Bld Cost:	7923	x	1	=	7923
	Base		Quantity		Total Cost

Install Squirrel Proof Screen at Gable Vents

Attic

Install heavy duty 1/2" hardware cloth on the attic side of the gable vents. Securely fasten every 3" inches around the perimeter of the vents.

Bld Cost:	315	x	1	=	315
	Base		Quantity		Total Cost

Attic Insulation Increase to R-38

Attic

Increase attic insulation to R-38, contractor to attach verification to rafter at attic access, easily seen. Include ventilation baffles to code.

Bld Cost:	1055	x	1	=	1055
	Base		Quantity		Total Cost

9293

Work Specification

40 Gallon Gas Water Heater

Building Systems

32

Remove existing water heater and all obsolete or deteriorated flue piping and gas line and dispose of properly.

Install an Insulated 40 gallon, glass lined, high recovery gas water heater with a 10 year warranty and an Energy Factor of .61 or greater.

Installation includes PRV valve and extension, drain pan with drain to the exterior, expansion tank, and new gas line and flue piping through the roof as necessary to meet the requirements of the Construction Specifications and Code.

$$\text{Bld Cost: } \frac{1900}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{1900}{\text{Total Cost}}$$

Vapor Barrier

Crawl Space

33

Lay 6 mil poly vapor barrier on ground in crawl space and 6" up foundation walls. Overlap seams by 2' and secure with duct tape.

NOTE: REMOVE ALL DEBRIS FROM CRAWL BEFORE INSTALLING POLY.

$$\text{Bld Cost: } \frac{550}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{550}{\text{Total Cost}}$$

Reset Existing Exterior Door

Kitchen

34

Remove existing door and reinstall square, plumb, and true with an even gap between door and frame all the way around. Establish an air tight seal of door against weatherstripping. Repair framing and subfloor under door as necessary to install door correctly. Insulate spaces between door assembly and house framing.

$$\text{Bld Cost: } \frac{500}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{500}{\text{Total Cost}}$$

Repair Storm Door

Back Door

35

Replace latch on rear storm door.

$$\text{Bld Cost: } \frac{55}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{55}{\text{Total Cost}}$$

Reset Existing Exterior Door

Living Room

36

Remove existing door and reinstall square, plumb, and true with an even gap between door and frame all the way around. Establish an air tight seal of door against weatherstripping. Repair framing and subfloor under door as necessary to install door correctly. Insulate spaces between door assembly and house framing.

$$\text{Bld Cost: } \frac{500}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{500}{\text{Total Cost}}$$

Demolish Existing Deck and Build New

Deck

37

Demolish the existing deck and dispose of all debris properly. Build new 8' x 10' deck complete with guardrails and steps with handrails. Comply with State Code and Construction Specifications

$$\text{Bld Cost: } \frac{2500}{\text{Base}} \times \frac{1}{\text{Quantity}} = \frac{2500}{\text{Total Cost}}$$

Work Specification

38

Repair Left Porch Column

Front Porch

Straighten left front porch column and securely attach to porch floor and ceiling. Repair damaged soffit on porch ceiling

Bld Cost: 300 X 1 = 300
Base Quantity Total Cost

39

Exterior Handrails

Front Porch

Remove existing handrails. Dispose of properly. Re-Install pressure treated handrails meeting all requirements of the Building Code.

INSTALL GRAB RAIL ON THE SIDE OF EACH RAIL AT A HEIGHT THAT IS COMFORTABLE FOR THE HOME OWNER.

Bld Cost: 800 X 1 = 800
Base Quantity Total Cost

40

Exterior Handrails

Install pressure treated handrails meeting all requirements of the Building Code at the steps from the sidewalk to the driveway.

INSTALL GRAB RAIL ON THE SIDE OF EACH RAIL AT A HEIGHT THAT IS COMFORTABLE FOR THE HOME OWNER.

Bld Cost: 550.00 X 1 = 550
Base Quantity Total Cost

41

Repair Cracks In Veneer

Exterior

Remove old sealer from cracks in veneer on front and right side of house and neatly reseal cracks.

Bld Cost: 250 X 1 = 250
Base Quantity Total Cost

42

Reset Foundation Vents

Exterior

Inspect all foundation vents and resecure all loose vents.

Bld Cost: 45 X 1 = 45
Base Quantity Total Cost

43

Downspouts & Gutter Repair

Exterior

Replace missing downspout elbow and splash block at the front right corner of the house.

Bld Cost: 40 X 1 = 40
Base Quantity Total Cost

44

Replace Crawl Door with Access Panel

Exterior

Remove original undersized crawl door on left end of house. Install a pressure treated 2x4 frame around the perimeter of the hole and install 1/2" plywood panel wrapped with aluminum to the frame with screws.

Bld Cost: 250 X 1 = 250
Base Quantity Total Cost

Work Specification

45

Fill Hole In Yard

Site

Shovel excess dirt into hole in back yard. Tamp dirt to compact every few inches. Rake and seed and straw area.

Bld Cost: 75 X 1 = 75
Base Quantity Total Cost

Certification

Contractor Name: Goodwill Industries of SP

Total Cost: 33,567

Signature: 

Date: 3/22/2018